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## **FICHA DE CADASTRO PARA IMPLANTAÇÃO NO SISTEMA DE RECURSOS HUMANOS**

**FORMA DE PREENCHIMENTO: DIGITADO OU LETRA DE FÔRMA**

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| **Identificação Pessoa Física** | |  |  | | --- | --- | | **Nome Extenso:** |  |  |  |  | | --- | --- | | **Nome Reduzido:** |  |  |  |  | | --- | --- | | **Nome Social:** |  |  |  |  | | --- | --- | | **Filiação:** | | | **Nome da Mãe:** |  |  |  |  | | --- | --- | | **Nome do Pai:** |  |   **X** |

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| **Dados Pessoais** | **X**   |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Estudante:** Sim |  | Não |  |  | **Doador:** Sim |  | Não |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Grupo Sanguíneo:** A |  | B |  | AB |  | O |  |  | **Fator RH:** | (+ou-) |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Estado Civil:** Solteiro(a) |  | Casado(a) |  | União estável |  | Separado(a) |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Divorciado(a) |  | Viúvo(a) |  | Viúvo(a) |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Grau de Instrução:** Fundamental Incompleto |  | Fundamental Completo |  | Médio Incompleto |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Médio Completo |  | Superior Incompleto |  | Superior Completo |  |  |  |  |  |  | | --- | --- | --- | --- | | **Data de Nascimento:** (dd/mm/aaaa): |  | **UF:** |  |  |  |  | | --- | --- | | **Cidade de Nascimento:** |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Sexo:** Masculino |  | Feminino |  |  | **Peso:** |  | Kg |  | **Altura:** |  | m |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Cor:** Branco |  | Negro |  | Mulato |  | Pardo |  | Amarelo |  | Indígena |  |  |  |  |  |  | | --- | --- | --- | --- | | **Nacionalidade:** |  | **Data Chegada:** |  |  |  |  |  |  | | --- | --- | --- | --- | | **Data Naturalização:** |  | **Número Decreto Naturalização:** |  |  **A** |

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| **Endereço/Contato** | |  |  | | --- | --- | | CEP |  |  |  |  | | --- | --- | | **Logradouro: (Av/Rua/Trv)** |  |  |  |  |  | | --- | --- | --- | |  | **Nº** |  |  |  |  | | --- | --- | | Complemento: (apto/bloco/casa/quadra/lote) |  |  |  |  | | --- | --- | | Bairro: |  |  |  |  |  |  | | --- | --- | --- | --- | | UF: |  | Cidade: |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Telefones:** Residencial |  | Celular: |  | Trabalho |  |  |  |  | | --- | --- | | **E-mail:** Pessoal |  |   **A** |

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| **Formação Acadêmica** | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Grau de Instrução:** |  | **Situação:** Completo |  | Incompleto |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Área de Atuação:** |  | **Instituição:** Privada |  | Pública |  |  |  |  |  |  | | --- | --- | --- | --- | | **Nome do Curso:** |  | **Ano de Formação:** |  |  |  |  | | --- | --- | | **Instituição:** |  |   **LISTA DE FORMAÇÂO ACADÊMICA E ESPECIALIZAÇÕES**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **GRAU DE INSTRUÇÃO** | **SITUAÇÃO** | **CURSO** | **ANO** | **OPÇÕES** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |   **x** |

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| **Documentos Pessoais** | |  |  | | --- | --- | | C.P.F.: |  |  |  |  | | --- | --- | | PIS/PASEP: |  |  |  |  | | --- | --- | | SUS: |  |  |  |  | | --- | --- | | **Título de Eleitor:** |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Zona:** |  | **Seção:** |  | **Emissão:** |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **R.G.:** |  | **Órgão Emissor:** |  | **UF:** |  | **Emissão:** |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **CTPS Nº:** |  | **Série:** |  | **Emissão:** |  | **UF:** |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **CNH:** |  | **Categoria:** |  | **Validade:** |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Passaporte:** |  | **Emissão:** |  | **Validade:** |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Certificado Reservista:** |  | **Série:** |  | **Região:** |  | **Categoria:** |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Conselho de Classe:** |  | **Expedição:** |  | **Região:** |  | **Sigla:** |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **CTPE Nº:** |  | **Série:** |  | **Emissão:** |  | **Validade:** |  |  |  |  |  |  | | --- | --- | --- | --- | | **Carteira de Identidade Estrangeiro:** |  | **Validade:** |  |  |  |  |  |  | | --- | --- | --- | --- | | **Certidão Modelo:** Atual |  | Antigo |  |  |  |  | | --- | --- | | **Certidão de Nascimento:** |  |  |  |  |  |  | | --- | --- | --- | --- | | **Certidão Modelo:** Atual |  | Antigo |  |  |  |  | | --- | --- | | **Certidão de Casamento:** |  |   x |

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| **Dados Bancários** | |  |  | | --- | --- | | Tipo de Pagamento: | DEPÓSITO EM CONTA CORRENTE NO BANCO DO BRASIL |   **A**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Agência: |  |  | Conta: |  | |

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| **Informação dos Dependentes** | **ORIENTAÇÃO PARA PREENCHIMENTO DE CADASTRO DOS DEPENDENTES**  **OBS:** Grau de parentesco:  **1** CONJUGE **2** FILHO(A) **3** COMPANHEIRO(A) **4** PAI **5** MÃE **6** IRMÃO  **7** MENOR GUARDA JUDICIAL **8** OUTROS **9** SOGRO(A**) 10** FILHO(A) INVALIDO(A)  **ESCOLARIDADE: NFI = Nível Fundamental Incompleto NFC = Nível Fundamental Completo**  **NMI = Nível Médio Incompleto NMC= Nível Médio Completo**  **NSI = Nível Superior Incompleto NSC = Nível Superior Completo**   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **NOME DO DEPENDENTE** | **SEXO** | **DATA DE NASC.** | **GRAU PARENTESCO** | **ESCOLARIDADE** | **N~~°~~ CPF** | **IMPOSTO DE RENDA** | | **DEP. ECONÔMICO** | | | **SIM** | **NÃO** | **SIM** | **NÃO** | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |   **X** |

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| **Declaração**  Declaro, para os devidos efeitos, que as informações aqui prestadas correspondem à expressão da verdade, comprometendo-me a comprová-las quando solicitado, sob pena da aplicação de sanções administrativas e/ou penais cabíveis.  **Data: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Assinatura |